

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

MEETING DATE: 6/18/03

DIVISION: COUNTY ADMINISTRATOR

BULK ITEM: YES

DEPARTMENT: AIRPORTS

AGENDA ITEM WORDING: Approval of Purchase Service Order with URS for additional out of scope A & E design services for the Noise Insulation Program Ph I, for the Key West International Airport.

ITEM BACKGROUND: The Federal Aviation Administration has approved the additional A & E services, and will participate in 90% of the cost. Passenger Facility Charge Revenue will fund 10% of the cost.

PREVIOUS RELEVANT BOCC ACTION: Approval to submit PFC Application # 4, July 8, 1998.

CONTRACT/AGREEMENT CHANGES: New Agreement

STAFF RECOMMENDATION: Approval

TOTAL COST: \$90,000.00

BUDGETED: Yes

COST TO AIRPORT: None

SOURCE OF FUNDS: FAA and PFC Revenue

COST TO PFC: \$9,000.00

COST TO COUNTY: None

REVENUE PRODUCING: No

AMOUNT PER MONTH/YEAR:

APPROVED BY: County Attorney ☒ OMB/Purchasing ☐ N/A

Risk Management ☐ N/A

KEY WEST AIRPORT DIRECTOR APPROVAL _____


Peter J. Horton

DOCUMENTATION: Included ☒

To Follow

Not Required

AGENDA ITEM # 65

DISPOSITION: _____

/bev
APB

MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACT SUMMARY

Contract #

Contract with: URS

Effective Date: Execution

Expiration Date: 180 days

Contract Purpose/Description: Additional out of scope A & E design services for Phase I of the Noise Insulation Program

Contract Manager: Bevette Moore
(name)

5195
(Ext.)

Airports - Stop # 5
(Department/Courier Stop)

for BOCC meeting on: 5/21/03

Agenda Deadline: 5/7/03

CONTRACT COSTS

Total Dollar Value of Contract: 90,000.00

Current Year Portion: 90,000.00

Budgeted? Yes

Account Codes: 404-63039-560-630-GAKA36

Grant: Yes - FAA

County Match: PFC Revenue

ADDITIONAL COSTS

Estimated Ongoing Costs: N/A
(not included in dollar value above)

For:

(eg. maintenance, utilities, janitorial, salaries, etc.)

CONTRACT REVIEW

	Date In	Changes Needed Yes No	Reviewer	Date Out
Airport Manager	___/___/___	() <input checked="" type="checkbox"/>	<u>PJH</u> Peter Horton	<u>5/28/03</u>
Risk Management	___/___/___	() ()	<u>N/A - Per OMB</u> William Grumhaus	___/___/___
O.M.B./Purchasing	___/___/___	() ()	<u>N/A - Per OMB</u> Sheila Barker	___/___/___
County Attorney	___/___/___	() ()	<u>Rob Wolfe</u> Rob Wolfe	<u>4/16/03</u>

Comments: _____

PURCHASE / SERVICE ORDER

FOR

MONROE COUNTY

To: URS Purchase Service Order No. 02/03-16Re: PSA Agreement, Dated 1-1-02 Resolution No. _____Project Name: Key West International - Noise Insulation Program (Phase 1)

Description of Services:


Additional Out-of-Scope A&E Design Services for the Phase 1
Noise Implementation Program

Multiple of Direct Salaries _____


Lump Sum X Reimbursable Expense _____Days to Complete 180 Fee this Service Order \$ 90,000.00

Payment for Services shall be in their entirety as per PSO.

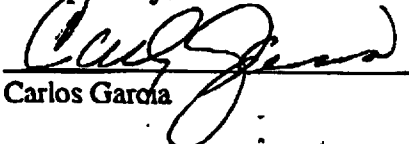
Prepared by:


Milford A. Rensert

Recommended by:


_____Date: 4/11/03Date: 4-15-03


Accepted by:



Carlos Garcia

Approved by:

_____Date: 4/11/03

Date: _____

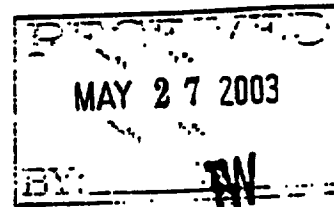
APPROVED AS TO FORM
AND LEGAL SUFFICIENCY
BY 
ROBERT N. WOLFE
DATE 4-16-03


U.S. Department
of Transportation
Federal Aviation
Administration

ORLANDO AIRPORTS DISTRICT OFFICE
5950 Hazeltine National Dr., Suite 400
Orlando, Florida 32822-5024
Phone: (407) 812-6331 Fax: (407) 812-6978

May 22, 2003

Mr. Peter Horton
Director of Airports
Key West International Airport
3491 S. Roosevelt Blvd.
Key West, Florida 33040



Dear Mr. Horton:

RE: Key West International Airport
NIP PH1, Additional A&E Services
AIP 3-12-0037-015-2001

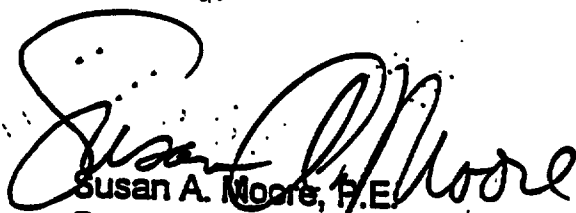
This will confirm our phone, fax and email communication with your office regarding the additional \$90,000 to be included in the AIP15 grant.

As of May 6, 2003, we approved inclusion of these costs (federal portion = \$81,000).

We will expect to see these costs in the closeout documents which you will be submitting on June 16, 2003 (extended per your request from April 15, 2003).

We appreciate your patience in resolving this matter.

Sincerely,


Susan A. Moore, P.E.
Program Manager

cc:
Mil Reisert, URS—Miami
Andrea Chao-Garcia, FDOT/6